

City of Laconia

Planning Board

Capital Improvement Sub-Committee Minutes

Thursday, October 14, 2021 - 6:30 PM

Armand A Bolduc City Council Chamber

10/14/2021 - Minutes

1. CALL TO ORDER

Chair Stacy Soucy called the meeting to order at 6:30PM.

S. Soucy read aloud the instructions to access the meeting via ZOOM, how to participate using ZOOM, or by telephone. A phone number and email were provided if the public had a problem connecting/participating.

2. ROLL CALL

Present: Stacy Soucy; Peter Brunette; Jane LaRoche; Paul Duggan; Mark Haynes; Bruce Cheney; Charlie St. Clair (via ZOOM); Robert Hamel; Gail Ober

Absent: Mike Foote

3. RECORDING SECRETARY

Karen Santoro, Zoning Technician

4. STAFF IN ATTENDANCE

Rob Mora, Assistant Planner

5. ACCEPTANCE OF MINUTES FROM PREVIOUS MEETINGS

The minutes of October 7, 2021 were accepted as presented.

6. PRESENTATIONS OF DEPTS

6.I. Police Submissions (PDF)

Chief Matt Canfield and Captain Al Graton presented the budget proposal for the Police Department. He updated the committee on the dispatch software and outlined the proposals which police vehicle replacement; portable police radios; and an enclosed impound/equipment storage building. He also

outlined the proposals for a security fence; additional relocatable cameras; and computer replacement.

#### 6.II. Planning Submissions (PDF)

Rob Mora, Assistant Planner, outlined the request for the Planning Department. He noted that a vehicle has been secured so that can be removed from the list. The other remaining items is a reconfiguration of the Planning and Code Department, he noted that there is a community member who will design it pro bono so it will reduce the proposed cost from \$50,000 to \$40,000. The committee briefly discussed how this will help protect the paper records that currently are on the floor in the archive room. There were no additional questions.

#### 6.III. Public Works Submissions (PDF)

Wesley Anderson, Director of Public Works presented to the Committee. His presentation included updating the Committee on completed projects, and projects in process. Projects discussed included the road maintenance and improvement projects; ADA compliance self-evaluations; bridge inspections and maintenance; landfill remediation. Other requests discussed included but were not limited to vehicle replacement; DPW building replacement, and updated aerial mapping.

Wes Anderson noted that there were two citizen requests, one for better ADA access from Sunrise Towers to Opechee Park; the second for a crosswalk from Hilliard to Endicott St North.

The Committee asked questions about the crosswalk signals; the proposed replacement DPW building (s) and the sanitary sewer.

### 7. NEXT MEETING

The next meeting is Thursday, October 21, 2021

### 8. ADJOURNMENT

At 8:28 PM G. Ober made a motion to adjourn the meeting.

P. Brunette seconded the motion.

All in favor (9-0)