



Application #: _____
 Fees Paid: _____
 Check #: _____
 Receipt #: _____

**ZONING BOARD OF ADJUSTMENT
 SPECIAL EXCEPTION APPLICATION**

Name of Applicant: _____

Mailing Address: _____

Owner (If same as applicant, write "same"): _____

Mailing Address: _____

Tax Map/ Lot # (s): _____ Zoning District (s): _____

Street Address: _____

OWNER AUTHORIZATIONS & STATEMENTS OF ASSURANCE:

I hereby make application to the City of Laconia for the above-referenced property (ies) and the development as described. To the best of my knowledge the information provided herein is accurate and is in accordance with the Zoning Ordinance and land use regulations of the City, except where waivers are requested. The City of Laconia Zoning Board and/or city employees are authorized to enter the property (ies) for purposes of reviewing this proposal and for inspecting improvements as a result of an approval of this proposal. I understand that I am responsible for appearing, or having someone appear on my behalf, at any and all meetings before the Zoning Board.

Sign as appropriate (If agent or non-person please attach certification)

NOTE: Please attach an Applicant Contact Worksheet

PROPERTY OWNER(S)

AGENT(S)

 Printed Name Here

 Printed Name Here

 Signature of Property Owner(s)

 Signature of Agent(s)

 Date

 Date

NOTE: This application is not acceptable unless all required statements have been made. Additional information may be supplied on a separate sheet if the space provided is inadequate.

REQUIRED ATTACHMENTS:

- Abutters List (from <https://www.axisgis.com/LaconiaNH/>)
- Envelopes and Certified Mail Receipts (Filled out for all abutters)
- Plot Plan (Showing dimensions of proposed building, setback requirements, and encroachments into any setbacks.)

DUE AT SUBMISSION:

10 COPIES OF ENTIRE ZONING BOARD APPLICATION WITH REQUIRED ATTACHMENTS

A Special Exception is requested for the use of _____ as specifically authorized in Zoning Ordinance, Table of Permitted Uses. Article _____ Section _____.

Facts in support of granting the Special Exception:

a. The use requested is specifically authorized in this chapter.

b. The requested use will not create undue traffic congestion or unduly impair pedestrian safety.

c. The requested use will not overload any public water, drainage or sewer system or any other municipal system, nor will there be any significant increase in stormwater runoff onto adjacent property or streets.

d. The requested use will not create excessive demand for municipal police, fire protection, schools or solid waste disposal services.

e. Any special provisions for the use as set forth in this chapter are fulfilled.

f. The requested use will not create hazards to the health, safety, or general welfare of the public, nor be detrimental to the use of or out of character with the adjacent neighborhood.

g. The proposed location is appropriate for the requested use.

h. The requested use is consistent with the spirit and intent of this chapter and the Master Plan.
