



Application #: _____
Fees Paid: _____
Check #: _____
Receipt #: _____

**ZONING BOARD OF ADJUSTMENT
SPECIAL EXCEPTION APPLICATION FOR OFF PREMISE SIGN**

Name of Applicant: _____

Mailing Address: _____

Owner (If same as applicant, write "same"): _____

Mailing Address: _____

Tax Map/ Lot # (s): _____ Zoning District (s): _____

Street Address: _____

OWNER AUTHORIZATIONS & STATEMENTS OF ASSURANCE:

I hereby make application to the City of Laconia for the above-referenced property (ies) and the development as described. To the best of my knowledge the information provided herein is accurate and is in accordance with the Zoning Ordinance and land use regulations of the City, except where waivers are requested. The City of Laconia Zoning Board and/or city employees are authorized to enter the property (ies) for purposes of reviewing this proposal and for inspecting improvements as a result of an approval of this proposal. I understand that I am responsible for appearing, or having someone appear on my behalf, at any and all meetings before the Zoning Board.

Sign as appropriate (If agent or non-person please attach certification)

NOTE: Please attach an Applicant Contact Worksheet

PROPERTY OWNER(S)

AGENT(S)

Printed Name Here

Printed Name Here

Signature of Property Owner(s)

Signature of Agent(s)

Date

Date

NOTE: This application is not acceptable unless all required statements have been made. Additional information may be supplied on a separate sheet if the space provided is inadequate.

REQUIRED ATTACHMENTS:

- Abutters List (from <https://www.axisgis.com/LaconiaNH/>)
- Envelopes and Certified Mail Receipts (Filled out for all abutters)
- Plot Plan (Showing dimensions of proposed building, setback requirements, and encroachments into any setbacks.)

DUE AT SUBMISSION:

10 COPIES OF ENTIRE ZONING BOARD APPLICATION WITH REQUIRED ATTACHMENTS

A Special Exception is requested for the use of **Off Premise Signs** as specifically authorized in Zoning Ordinance, Table of Permitted Uses. Article 235 Section 57 (G)(Prohibited Signs).

235-57 (G). Off-premises signs, except for temporary signs permitted, shall meet zoning standards, and may be allowed by special exception by the Zoning Board of Adjustment if the Board determines:

a. Circumstances, unique to the structure, use or access, and the area in which the structure, use or access is located, exist;

b. The additional sign or sign area is necessary or desirable for public information and safety;

c. The additional sign or sign area is compatible with the area in which the sign will be located.
