



Application(s) #: _____
 Fees Paid: _____
 Check #: _____
 Receipt #: _____

HISTORIC OVERLAY DISTRICT APPLICATION

Project Name: _____

Project Address: _____

Tax Map/ Lot # (s): _____ Zoning District (s): _____ Parcel Size Acres: _____

Required Items for Submittal:

- Site Plans: When necessary to depict the proposed changes.
- Elevation Drawing: Elevation drawings to scale of each affected façade subject to review.
- Details: Detail drawings of project-specific elements.
- Photographs: Photographs of each side of the building proposed for alterations, additions, or demolition, and one of the overall site.
- Samples: If requested by board.
- Other Items

Proposal Description: _____

I hereby make application to the City of Laconia for the above-referenced property(ies) and the development as described. To the best of my knowledge the information provided herein is accurate and is in accordance with the Zoning Ordinance and land use regulations of the City, except where waivers are requested. The City of Laconia Historic Overlay District and/or city employees are authorized to enter the property(ies) for purposes of reviewing this proposal and for inspecting improvements as a result of an approval of this proposal. I understand that I am responsible for appearing, or having someone appear on my behalf, at any and all meetings before the Planning Board, Minor Site Plan Committee or Technical Review Committee.

Sign as appropriate (If agent or non-person please attach certification)

NOTE: Please attach an Applicant Contact Worksheet

	PROPERTY OWNER 1	PROPERTY OWNER 2	AGENT / APPLICANT
Printed Name:	_____	_____	_____
Signature:	_____	_____	_____
Date:	_____	_____	_____



DEPARTMENT OF PLANNING, ZONING & CODE
45 BEACON STREET, EAST
☎603-527-1264
☎603-524-2164

Waiver Request

I, _____, hereby submit the following waiver request(s) on Behalf of
_____ for _____.

(applicant)

(project title)

Waiver Request:

Section _____ of the § 235-21.2 Historic Overlay District.

Reasons in Support of Request: (attach more sheets as needed)

Attached Plans / Information in support of Request include:

Section _____ of the § 235-21.2 Historic Overlay District.

Reasons in Support of Request: (attach more sheets as needed)

Attached Plans / Information in support of Request include: